



**Morristown Band Boosters
Monthly Board Meeting
December 12, 2018**

Board Members (X if present):

[X] Band Director – Brea Pickett

[X] Vice President – Brant Stoner

[] Secretary – Amber Richardson

[X] President – Tracy Guffey

[X] Treasurer – Erin Carlton

[X] Member At Large – Jenny Kieninger

Other booster members present: Cindy Stoner

Minutes

1) Treasurer Report (10 minutes)

a. Current Account Balances

i. Booster (Operating): \$14,479.85

ii. Instrument: \$3,726.76

iii. Cash: \$0

b. Recent Expenses

i. Transportation (P. Nigh): ???

ii. Winter Guard contest fees: \$575

iii. Fruit sale invoice received (not paid yet): \$3652.40

c. Recent Deposits

i. Amazon Smile: N/A

ii. Kroger: N/A

iii. Papa John's: N/A

iv. Fruit sales: \$5,664.00

v. Fashion Show: \$580 (not reflected on income statement yet)

d. Other financial concerns/comments

i. Decided to categorize Solo/Ensemble expenses under Concert Band for budgeting purposes.

ii. Decided to categorize Trailer Plates & Repairs under Other for budgeting purposes (this line was under Marching Band, but the trailers are also used for Guard and other competitions).

iii. Fruit sales profit (total sales – invoice) was \$2011.60. It appears we were NOT charged the \$150 penalty for having an order under 200 boxes (so that's nice). (Not reflected on income statement yet.)

iv. It was noted that the actuals for Marching Band Uniforms/Gloves/Shoes (\$902) is almost double what we budgeted for (\$500). {Any decisions/actions here?}

v. B. Pickett turned in additional invoices from Page's to E. Carlton.

vi. Someone's company is planning to make a \$1,000 donation; instructions were provided to E. Carlton.

2) Kudos/Happy News (5 minutes)

a. None reported

- 3) Key Points/actions from last meeting (15 minutes)
 - a. November minutes approved
- 4) Band Director Report (15 minutes)
 - a. Marching Band
 - i. Still need to clean the uniforms.
 - b. Winter Guard
 - i. Guard director will be Chris Crowder. He already has a W9.
 - ii. 12 students participated at 1st rehearsal. Don't know what the show theme is yet.
 - iii. Parent meeting on Friday (Dec 14).
 - iv. Commitment forms and fees due Jan 18th. Students MUST turn in forms or they will not be allowed to participate.
 - v. The students and Director will paint the tarp (request help from parents).
 - vi. E. Carlton to make slips based on the old yellow slips from a few seasons ago.
 - c. Jazz Band
 - i. In need of some repairs for jazz band instruments. Could use instrument account, but also want to reserve some of that for emergencies. {Any decisions/actions here?}
 - d. County Day – march 12th
 - i. Morristown hosting County Day this year. Should have under 100 students.
 - ii. Need to figure out meals and other expenses. Could we get meals donated? Will also have a \$400 cost to pay the guest conductor. B. Pickett to see if the school will cover that. Some schools charge admission to help offset the costs. {Any decisions/actions here?}
 - e. Other topics:
 - i. B. Pickett to talk to J. Livezey regarding the background of our trophy case. We'd like to have a fancier backdrop similar to the sports cases.
 - ii. Band Shirts: Decided to table the discussion to a later date, but B. Pickett wants the students to have general purpose band shirts for informal events where the students' outfits should match (for example, parades and pep band). These shirts don't need to be the fancy polos, figure around \$10 a shirt if Z-shirts does it (minimum order of 25).
 - iii. Can we get the school to pay for some of our fees? For instance, we have several events that are required for band students and form part of their grade – yet the Boosters typically pay the transportation costs. Shouldn't the school pay for this, as it's NOT “extracurricular”? {Any decisions/actions here?}
 - iv. E. Carlton to provide sponsor levels (Black, Gold, etc.) to B. Pickett for inclusion on concert programs.
 - v. ISSMA competition will most likely be the same weekend as Prom. Students should be able to perform on Friday (Prom will be Saturday).
- 5) Fundraising (20 minutes)
 - a. Concessions
 - i. We have received positive reviews from our work at the concessions

stand.

- ii. We will work our original planned dates of Jan 12, Jan 24, and Feb 4, and have been asked to work additional dates (to be determined). We may be asked to fully run concessions (e.g., order supplies, stock items, etc.) but our preference is to leave that to someone else and just have us run the sales counter and associated food/drink prep.
 - b. Popcorn – plan on February sales.
 - c. Next McD's night is Jan 23. B. Stoner to support.
 - d. Someone asked if we were going to sell calendars again. The person provided T. Guffey with one of the old-style calendars (single photo with advertisements, tear-away months). Several concerns with this:
 - i. T. Guffey looked into at least one company that produces the calendar, they would need any dates (birthdays, etc.) and any sporting events very early in the year, probably before they're available to us.
 - ii. If we sell advertising space for the top page, we may be double-hitting sponsors (e.g., we ask sponsors for money contributions, then ask them again to pay for advertising space).
 - iii. Similarly, we'd need someone to solicit potential advertisers. Evidently the person who asked was willing to solicit potential advertisers.
 - iv. We haven't made much of a profit on calendars in the past few years, will this be worth the effort? (We've voted on this previously, and the answer was “no”.) T. Guffey to continue to investigate.
- 6) Other topics/open discussion
- a. B. Pickett to talk to Jenny about redoing the trophy cases.
 - b. E. Carlton to send an updated form to B. Pickett to update the sponsors on the band programs for concerts.